



Winthrop School Committee
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, July 16, 2018 in the Harvey Hearing Room, Town Hall, One Metcalf Square, Winthrop, MA. The Chair called the meeting to order at 6:00pm.

ROLL CALL

Present: Mr. Fabiano, Mr. Martucci, Ms. Powell, Ms. Swope, Mr. Perrin, Mr. Capobianco

Mr. Vecchia was not present.

Also meeting with Committee:

Lisa A. Howard, Superintendent of Schools

Susan Eccles, Office Manager

Patricia Hames, Executive Secretary to the Superintendent of Schools

Mr. Martucci led the committee in the Pledge of Allegiance.

A Moment of Silence was held for Valerie LeBlanc and John “Bucky” Donahue who both recently passed away. Ms. LeBlanc retired in 2014 with thirteen years of service in the cafeteria, and Mr. Donahue retired in 2012 with eight years of service as a custodian.

PUBLIC COMMENT

None

GENERAL INFORMATION & RECOMMENDATIONS

Delegates & Visitors

None

Mr. Capobianco took the meeting out of order to New Business.

NEW BUSINESS

Out-of-State Travel Request

The 2018-2019 Cross Country Track Team would like to attend an out-of-state cross country meet next season. The event is held October 5th to October 6th in Orlando Florida. The meet takes place inside Disney’s ESPN Wide World of Sports.

Mr. Capobianco made a Motion to approve the out of state travel request as presented, with the proper supervision and procedures in place. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-abstain, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

MINUTES

Mr. Martucci made a Motion to approve the Minutes of June 18, 2018. Mr. Fabiano seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

FINANCIAL & BUSINESS PROCEDURES

Mr. Capobianco made a Motion to approve Warrant SVW19-1 in the amount of \$57,590.37 and Warrant SPW18-23 in the amount of \$262,069.79. Mr. Martucci seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

Ms. Powell made a Motion to approve Five (5) lump sum payroll warrants in the amount of \$511,906.53 and Payroll Warrant dated June 27, 2018 in the amount of R\$193,829.64. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-abstain, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. The Motion passes with one abstention.

Mr. Capobianco made a Motion to approve the Budget Transfers as presented in the amount of \$196,320.77. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

BUILDINGS & GROUNDS

The following request was before the committee for approval: WHS Girls' Soccer, Car Wash; WHS Class of 2020, Car Wash; WHS Girls' Volleyball, Car Wash, WPG PTO, Kindergarten Social.

Mr. Martucci made a Motion to approve the requests as presented. Mr. Fabiano seconded the Motion. Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

GENERAL REPORTS

Sub-committee

Budget Sub-committee

The Budget Sub-committee met on Monday, June 28, 2018 at 3:30pm. The meeting took place in the Superintendent's Office, Town Hall, Winthrop, MA. Sub-committee members present were Jennifer Powell, James Fabiano and Gus Martucci. Others in attendance were Suzanne Swope, Lisa Howard, Susan Eccles, Amy Carroll and Allison Dewar. The 2018-2019 budget discussed. There were no votes taken.

Athletic Sub-committee

The Athletic Sub-committee met on Monday, July 16, 2018 at 5:00pm. The meeting took place in the Harvey Hearing Room, Town Hall, Winthrop, MA. Sub-committee members present were James Fabiano, Tino Capobianco and Gus Martucci. Others in attendance were Suzanne Swope, Brian Perrin, and Matt Serino. Items for discussion included advertising signage on the field and who will oversee and handle. The Viking Pride Foundation has handled this in the past. It was agreed upon to wait for the field to be turned back over to the School Department and Vinny Crossman will then speak with board members. After discussion regarding the busses, the Sub-committee voted 3-0 to surplus the busses.

Mr. Fabiano made a Motion to declare the school busses surplus. Mr. Martucci seconded the Motion. Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

SUPERINTENDENT'S REPORT

The Superintendent is in the process of closing out the budget and thanked everyone for their efforts in making this happen. Capital improvement money has become available. We are purchasing Chromebooks and a bobcat. We are also looking at a landscaping company who may be going out of business, so the bobcat may be available for a good price. Gio and Petro are working on quotes for Chrome books. The goal is to replenish supply that we have.

For Kids Only is requesting additional space, which comes with additional custodian use. Attorney Paul Hodnett is looking over the MOU. They have also purchased a home on Winthrop Street and will be opening another program there. We like our relationship with them as there are great benefits. They received a \$35,000 grant for supplies and our teachers can utilize them. We also benefit from a social/emotional learning coach. Their students are our students, so we benefit from having them in our buildings.

Lori Gallivan has been appointed as the Executive Director of Curriculum, Instructional & Accountability. Resume. She has spent the last 6 years in Saugus. Her background has given her a wide array of experience. She has an office at the Arthur T. Cummings School and she will be at the next school committee meeting and the curriculum sub-committee meeting prior to the next meeting.

Ms. Howard recently attended the MASC conference, which was very beneficial and had great information. The new commissioner Jeff Reilly was in attendance and really understands public education. He alerted us to monies that may be available concerning security, safety. He received a standing ovation.

All our custodians are receiving OSHA 10 training, as a new mandate requires this.

Frank Nitti would like to attend the August 20th meeting regarding solar panels. Attorney Hodnett will look over the proposal.

Negotiations begin next week with E.S.P.'s and Nurses.

School Improvement Plans have been collected from the Principals. The Leadership Academy is being held July 23rd to July 25th. The mission is to spend 3 days working together on the development of the Strategic Plan, identifying the school vision. There will be a technical day in August – lockdown, first day of school, etc. The Strategic Plan will be presented to the committee in September.

The Superintendent met with Winthrop Band Parents and some great ideas were brought to the table. They have donated money to the school district in the past. Communication with parents and the community is very important.

PERSONNEL

Norah Grimes has been appointed as the Principal for the Arthur T. Cummings Elementary School.

The following people have submitted their resignation letters: Ein Calichman, Grade 4 Teacher, ATC; William McGhee, E.S.P., WHS; Susanne Dunn, Grade 7 Teacher, WMS.

The following vacancies have been posted: Middle School Stipend Positions, WMS; Grade 7 ELA Teacher, WMS; Pre-K Special Education Teacher, WPG; Grade 5 Teacher, ATC; Grade 4 Teacher, ATC; Elementary Academic Support/Computer Teacher, ATC; Secretary, WHS; Spring Coach Positions, WHS; Grade 1 Teacher, WPG; Math Teacher, WMS; E.S.P., WHS; Long-term Substitute Grade 2 Teacher, WPG; Algebra 1 Summer School Teacher, WHS; Grade 9 ELA Summer School Teacher, WHS; Long-term Substitute History Teacher, WHS; Special Ed Teacher, WHS; Health/Physical Ed Teacher, WHS; Pre-K 2 ELL Teacher, WPG;

UNFINISHED BUSINESS

Chromebook Policy

The Chromebook Policy is tabled and remains under Unfinished Business.

PUBLIC COMMENT

None

PUBLIC RELATIONS

Mr. Capobianco announced summer public hours for Miller Field and congratulations to the new Town Manager!

ADJOURNMENT

At 6:40pm, Mr. Capobianco made a Motion to adjourn. Mr. Martucci seconded the Motion. Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

Respectfully submitted,

Patricia Hames
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Minutes of June 18, 2018
- Warrant SVW29-1 in the amount of \$57,590.37
- Warrant SVW18-23 in the amount of \$262,069.79
- Payroll Warrant Lump Sum #1 in the amount of \$511,906.53
- Payroll Warrant Lump Sum #2 in the amount of \$511,906.53
- Payroll Warrant Lump Sum #3 in the amount of \$511,906.53
- Payroll Warrant Lump Sum #4 in the amount of \$511,906.53
- Payroll Warrant Lump Sum #5 in the amount of \$511,906.53
- Payroll Warrant dated June 27, 2018 in the amount of \$193,829.64
- Budget Transfer Requests in the amount of \$196,320.77
- Use of Buildings Requests
- Resignation Letters
- Postings
- Out of State Travel Request from WHS Cross Country Track Team
- Miller Field Summer Community Access Hours
- MOA between Winthrop School Committee and Winthrop Teacher's Association

The above non-confidential documents can be found in the Superintendent's office, upon request.